

**The Terrace Bay Public Library held its regular board meeting on Monday, September 14<sup>th</sup>, 2009 at 5:30pm @ the Library.**

**Present:** Chair- Irene Moore, Director Connie Bryson  
Council rep Gino Leblanc and CEO – Mary Deschatelets  
Regrets – Chris Stewart and Deb Brazeau

Meeting called to order @ 5:30 pm

**Declarations of Interest:** none

**Agenda:** Moved by Gino Leblanc and seconded by Connie Bryson that “the agenda be approved”

**CARRIED 09-57**

**Minutes:** Minutes from the June 2<sup>nd</sup>, 2009 meeting were reviewed.  
Moved by Connie Bryson and seconded by Gino Leblanc that the minutes of the June 2<sup>nd</sup>, 2009 meeting be approved.

**CARRIED 09- 58**

**Business arising from the minutes:**

CEO gave the board an update on the AskOn project in the library.  
Staff has been trained and we are actively promoting the service to the community.

**Other:**

Ontario Library Service North Networking meeting to be held in Thunder Bay on Tuesday and Wednesday October 13 & 14<sup>th</sup>.

Moved by Gino Leblanc and seconded by Connie Bryson that “ the CEO attend the OLSN Networking meeting in Thunder Bay on October 13<sup>th</sup> and 14<sup>th</sup>, 2009. Expenses to be subsidized by OLSN, the remainder to be covered by the library.”

**CARRIED 09 – 59**

**Planning and board orientation:**

The exercise planned by the Chair was deferred to the next meeting.

**New Business:**

CEO filled the board in on the new Katimavik group that is in the community and the program the library would like to run with their assistance.

Moved by Connie Bryson and seconded by Gino Leblanc that “the Terrace Bay Public Library supports the Katimavik program and welcomes a volunteer to the library to assist with the children and teen gaming program.”

**CARRIED 09- 60**

CEO gave the board an update on the library’s participation in the Our Ontario digitization grant project. Schreiber public library is the lead library in this partnership formed to have our local history collections digitized.

Board Chair and CEO gave an update on the Libraries 2020 symposium to be held in Toronto on Sept 24<sup>th</sup>, 2009. The CEO has been asked by the organizers of the symposium to represent small public libraries on a reactor panel. A designate from every library in Ontario has been invited to attend at the organizers expense. The CEO participating on the reactor panel gave an opportunity for another delegate from our library to attend.

Moved by Gino Leblanc and seconded by Connie Bryson that “the Terrace Bay Public Library Board approves the CEO and library board chair’s attendance at the Libraries 2020 symposium to be held in Toronto on Sept 23<sup>rd</sup>, 2009. Expenses to be paid by SOLS and the individuals.”

**CARRIED 09 -61**

CEO gave the board an explanation of the IT proposal that she put together on behalf of northern Ontario libraries. It will be submitted to SOLS. If successful, the grant will cover the cost of IT services for the 6 partner libraries of Manitouwadge, White River, Marathon, Terrace Bay, Schreiber, & Nipigon for a period of 2 years.

Moved by Connie Bryson and seconded by Gino Leblanc that “the Terrace Bay Public Library Board supports the IT proposal being submitted by their library on behalf of 5 other partner libraries to SOLS”

**CARRIED 09-62**

CEO informed the board of the CNIB’s request for financial assistance from the provincial government in order to continue offering the partners with libraries program. If the assistance does not come through, the program will fold in April of 2010. They are asking partner libraries to send a letter of support for the program to their provincial government.

Moved by Gino Leblanc and seconded by Connie Bryson that “ the Terrace Bay Public Library Board send a letter of support for the CNIB Partners Program to the Ontario Ministry of Culture.”

**CARRIED 09- 63**

Annual report – deferred to the next meeting

CEO informed the board of the libraries successful proposal to receive funding through the SOLS training and education fund. to pay for Library Assistant #3, Justina Pelto’s library courses. Justina will take courses through the EXCEL program for the next 2 years.

Fall fair was attended by CEO, Chair Irene Moore and Director Connie Bryson. The library was promoted to the community and copies of the Terrace Bay history book were distributed for free.

CEO gave the board an update on the cultural centre renovation.

Correspondence for June, July and August 2009 was reviewed. No action items arising from the correspondence.

Financial Disbursements and the YTD were reviewed.

Moved by Gino Leblanc and seconded by Connie Bryson that “ the financial disbursements for June, July and August 2009 and the Year to Date for 2009 were reviewed and accepted.”

**CARRIED 09 -65**

**CEO report for July, August and September 2009**

<b>Stats - June 2008</b>	<b>Stats – June 2009</b>
Circulation – 843 materials & 175 computer uses	Circulation – 1173 materials and 359 computer uses
Persons entering the library -870	Person entering the library -1347
Inter Library Loans – 26 received and 9 loaned	Inter library loans – 42 received and 21 loaned
Revenues - \$277.25	Revenues - \$412.50
	1,718 hits to our website
<b>Stats – July 2008</b>	<b>Stats – July 2009</b>
Circulation -1352	Circulation – 1363 materials & 341 computer uses
Person entering the library - 1469	Persons entering the library - 1711
Inter Library Loans – 26 received and 23 loaned	Inter Library Loans – 58 received 34 loaned
Revenues - \$699.25	Revenues - \$820.75
	1,669 hits to our website
<b>Stats – August 2008</b>	<b>Stats – August 2009</b>
Circulation - 1020	Circulation - 1414
Person entering the library - 891	Persons entering the library - 1503
Inter Library Loans – 11 received and 23 loaned	Inter Library Loans – 31 received and 34 loaned
Revenues - \$623.25	Revenues - \$603.25
	1.389 hits to our website

Lunch Bunch reading group met each month during the summer.

TD Summer Reading Club ran for 6 weeks. 26 kids were registered and 96 books were read.

Peter Mennie, children’s magician performed on Fri July 10. We partnered with the Recreation Dept to bring this to the community free of charge.

Graduation awards were presented at the highschool and the two elementary schools.

Chantal Bernard was our summer student and completed 240 hours of work at the library. Wages were subsidized by a grant. She worked on weeding the collection, assisted with summer reading club and organizing local history.

Worked continuously throughout the summer with town CAO and Community Development Supervisor on the plans for the new library.

The library participated in the July 1<sup>st</sup> celebrations at the arena with a used book sale.

Staff had training in both OVERDRIVE, the new downloadable audio books and AskOn, the virtual reference librarian project.

Justina Pelto was approved for funding from the SOLS education and training fund to complete her library courses over the next 2 years.

Moved by Connie Bryson and seconded by Gino Leblanc that “ the CEO report for July, August and September be accepted as presented.”

**CARRIED 09- 66**

Moved by Gino Leblanc and seconded by Connie Bryson that “ the board proceed in camera to address a matter pertaining to labour relations or employee negotiations”

**CARRIED 09 -67**

In camera discussion was in regards to a vacant staff postion.

Moved by Connie Bryson and seconded by Gino Leblanc that “ the board move out of the in-camera session”

**CARRIED 09-68**

The next meeting of the Terrace Bay Public Library Board will be held 5:30 pm on Tuesday, October 6<sup>th</sup>, 2009 in the library.

Meeting adjourned @ 6:30 pm

Chairperson \_\_\_\_\_

Secretary \_\_\_\_\_