

**The Terrace Bay Public Library held its regular board meeting on Tuesday, October 6<sup>th</sup> 2009 at 5:30pm @ the Library.**

**Present:** Chair- Irene Moore, Directors Connie Bryson & Chris Stewart  
Council rep Gino Leblanc and CEO – Mary Deschatelets  
Regrets –Deb Brazeau

Meeting called to order @ 5:40 pm

**Declarations of Interest:** none

**Agenda:** Moved by Connie Bryson and seconded by Chris Stewart that “the agenda be approved”

**CARRIED 09-69**

**Minutes:** Minutes of the September 14<sup>th</sup>, 2009 meeting were reviewed.  
Moved by Gino Leblanc and seconded by Chris Stewart that “the minutes of the September 14<sup>th</sup>, 2009 meeting be approved.”

**CARRIED 09- 70**

**Business arising from the minutes:**

Board Chair Moore and CEO Deschatelets gave the board an update on the Libraries 2020 symposium that they attended in Toronto on September 23<sup>rd</sup> & 24<sup>th</sup>. The symposium’s purpose was to develop a strategic plan for all Ontario libraries for the next 10 years.

**Other:**

Resignation of Terrace Bay Library Board director Deb Brazeau.

Moved by Connie Bryson and seconded by Chris Stewart that “the Terrace Bay Public Library Board accept, with regret, the resignation of Deb Brazeau from the board, effective immediately.”

**CARRIED 09-75**

IT Proposal – CEO gave the board an update on the IT grant proposal submitted on behalf of 6 partnering Northern Ontario Libraries. The board requested a copy of the proposal be emailed to each director in PDF so that they could read it at their leisure.

2010 Olympic Torch Relay – it was announced that CEO Deschatelets will be a torch bearer in the upcoming Olympic Torch relay. The board congratulated her and wished her well in this endeavor.

**Planning and board orientation:**

Chair Moore will present the results of the board goal setting exercise that she has been working on at the next meeting.

**New Business:**

Expansion – CEO Deschatelets gave the board an update on the town’s library expansion project. The contract will be going out for tender soon and once bids are received and reviewed the contract will be awarded and work will begin on renovating the former school property.

Fundraising was discussed. The board would like to purchase or have a statue commissioned to commemorate the new library. In order to do this they would like to hold a fundraising event. The event is called “pass the buck”. Envelopes will be distributed through the board members to the community and beyond. As the envelopes are passed from person to person, they are asked to put in a loonie and pass it along. When the envelope reaches \$25 it is brought back to the library. Chair Moore will prepare the envelopes for distribution. No license is necessary for this type of fundraiser.

Another fundraising idea was discussed. Chair Moore shared her idea of having local residents knit “reading socks” to donate to the library and then for the library to sell them.

Ontario Public Library Week will be held this year from October 18 – 24<sup>th</sup>. Events planned for the week include an open house with refreshments to reveal the new library plans. All students from the three elementary schools will attend the library during the week for puppet shows, database demonstrations, contests and games. A used book sale will also be held. CEO informed the board that all staff is busy preparing for this week of events to celebrate the library.

The Town's by-law for sick days for full time employees was discussed. Moved by Connie Bryson and seconded by Chris Stewart that "the Terrace Bay Public Library adopt the Township of Terrace Bay amended by law 34-2009(sick days)"

**CARRIED 09-71**

A discussion was held at this time regarding the change in manager reporting procedures to council. The CEO advised the board that she was told to no longer attend council to report on library business and review the minutes of the board meetings. If there was to be any discussion with council that it should come through our council representative. The board was displeased to hear this as they feel that this breaks down communication between the library and council. Gino assured the board that he would keep council informed of all issues relating to the library.

Correspondence information package for September was reviewed.

Correspondence action items were reviewed.

Moved by Gino Leblanc and seconded by Connie Bryson that "the Terrace Bay Public Library Board accept, with regret, the resignation of Ruth Boucher effective July 30, 2009."

**CARRIED 09-72**

Financial year to date report was reviewed.

Moved by Chris Stewart and seconded by Gino Leblanc that "the financial disbursements for September 2009 are approved."

**CARRIED 09-74**

### **CEO report for October 2009**

Statistics for September 2009

Total circulation: 1,314 and 228 computer uses

Persons entering the library: 1,451

Inter Library Loans: 50 received and 24 loaned

Knowledge Ontario: NA

Hits to our website: 931

Pools: 20 Talking Books received and 20 returned

CNIB : 3 Braille books returned

Winner of the monthly draw: Betty Hanley

Total Revenues for September 2009 - \$267.50

Donations added to the collection – 65

The library began operating on winter hours September 1.

The Lunch Bunch Adult Reading Group and the X-box gaming programs are running regularly and successfully.

The library’s portion of the Municipal Measure Performance Program was completed and submitted to the treasurer at her request.

Natalie Boucher was hired to fill the Library Assistant 2 position.

Worked with the township staff on the Cultural Centre project.

2 CAP Youth workers were hired to work the CAP computer site in the library. This is a grant for 420 hours of work. They will split the hours.

Workers are David Osborne and Joseph Turnbull.

Attended a booth at the town’s annual fall fair to promote the library and its services.

Staff meeting held – no health and safety issues

Attended Libraries 2020 Symposium in Toronto. This was a strategic planning session for all Ontario libraries.

Submitted an IT grant proposal on behalf of 6 partnering northern Ontario libraries. If successful, this will allow for 2 years of IT service for the libraries.

Moved by Gino Leblanc and seconded by Connie Bryson that “the CEO report for October 2009 be accepted as presented.”

**CARRIED 09- 73**

No in-camera session.

The next meeting of the Terrace Bay Public Library Board will be held 5:30 pm on Thursday, November 12th, 2009 in the library.

Meeting adjourned @ 6:30 pm

Chairperson \_\_\_\_\_

Secretary \_\_\_\_\_