

The Terrace Bay Public Library held its regular board meeting on Tuesday, May 19th, 2009 at 5:30pm @ the Library.

Present: Chair- Irene Moore, Vice-chair Chris Stewart, Director Deb Brazeau

Council rep Gino Leblanc and CEO – Mary Deschatelets

Regrets: Director Connie Bryson

Meeting called to order @ 5:35 pm

Declarations of Interest: none

Agenda: Moved by Deb Brazeau and seconded by Gino Leblanc that “the agenda be approved”

CARRIED 09-41

Minutes: Minutes from the April 7th, 2009 meeting were reviewed.

Moved by Chris Stewart and seconded by Deb Brazeau that the minutes of the April 7th, 2009 meeting be approved.

CARRIED 09- 42

Business arising from the minutes:

Early Literacy Station – has been ordered through the consortium purchase with OLS. A reduced price may be realized as more libraries sign on for the purchase. Deadline is June 30. The stations will be ordered and delivered following that date.

CEO read a letter sent to the Green Trade show organizers thanking them for including the library in their plans but declining to participate.

A letter in support of Bill C-322 was sent on behalf of the board. The bill supports the continuation of the Canada Post library book rate and to include non-book materials as well.

CEO read a copy of the letter sent from the township to the City of Cambridge declining their support of Bill 128.

Other:

The library has received funding approval from Summer Jobs Canada for a 50% wage subsidy to hire a student for the summer. Posters have gone out to advertise the position. Closing date for applications is Fri June 12. Position will be 30 hours per week for 8 weeks. Total of 240 hours at minimum wage.

New Business:

The policy review committee met to review the Personnel, Public Relations and Terms of Reference for Board Officers policies and the suggested changes to these policies were presented to the board.

Moved by Gino Leblanc and seconded by Deb Brazeau that “changes to the Personnel, Public relations and Terms of Reference for Board Officers policies, as suggested by the policy review committee, be approved”.

CARRIED 09-43

CEO gave the board an update on the Library project. The steering committee has selected Kuch Stevenson Gibson and Malo’s Request for Proposal and recommended it to council who accepted the recommendation. The town will enter into an agreement with them to design and implement the design of the town’s “cultural centre” dependent upon receiving Northern Ontario Heritage Fund grant money. We may know if the town will receive this funding by May 22nd.

CEO gave a brief report on library staff’s attendance at the Ontario Library Service North conference in Sudbury held May 12th to the 14th.

Library Graduation awards will be presented to deserving graduating students at the 2 elementary schools and the high school. There is no graduate this year from the French school. A gift certificate for Chapters in the amount of \$25 will be awarded to each recipient. Board members will present the awards in June.

Discussion was held regarding donating the old puppet theatre. CEO will ask town CAO for advice on how to proceed with this so that we comply with town’s policy on donating surplus goods.

Joint digitization project through Our Ontario – Schreiber Public Library is taking the lead on applying for this project on behalf of themselves, Terrace Bay and Nipigon libraries. The project will supply equipment and staff to digitize our local history collections and add them to the Our Ontario database. 20 projects will be approved from across Ontario.

CEO gave a brief demonstration of the newest talking books called “Play a ways”. CEO will research the cost of adding these to our collection. Library credits with the Ministry of Culture can be used for this purchase. CEO will also see if there is interest in entering into a pool from Schreiber and Nipigon libraries.

Correspondence - information items:

Moved by Deb Brazeau and seconded by Chris Stewart that “the correspondence package for April 2009 be accepted as presented”

CARRIED 09-44

Correspondence – Action Items:

None

The financial disbursements for April 2009 were reviewed.

Moved by Chris Stewart and seconded by Deb Brazeau that "the financial disbursements for April 2009 be approved”

CARRIED 09-45

CEO report for May 2009

April total circulation: 1287

Persons entering the library: 1228

Revenues for March: \$285.75

Knowledge Ontario – 0 sessions

Hits to our website -1,757

Pools 10 DVDs received 12 LP Books received

CNIB -2 Braille books returned

Both DAISY readers returned

Winner of the monthly draw: Carol Hansen

5 Story time sessions held in April. Program wound up for the season on April 29th.

Let's Play – (Gaming- Rock Band II) No Katimavik volunteer at this time. This program on hold until fall.

Blue Spruce program finished April 9th. Program ran for 10 weeks with 12 children attending weekly.

Lunch Bunch Adult Reading Group – meetings held monthly – 2nd Wednesday

Author Matt Jackson presented a slide travel presentation to the community. We have received our new puppet theatre.

Applied for scholarship to cover the cost of Justina Pelto's library courses.

Jean Fenton received CNIB training

CEO attended webinar on the Ministry of Culture's \$15 million funding

Budget presented to council on April 3rd.

Irene Moore and Deb Brazeau received service award pins from the town.

Annual Survey completed and submitted to Ministry of Culture.

Attended Schreiber Public Library open house with Board Chair to kick off their "Computers for seniors" program.

Prepared display board with proposed library design for the green trade show.

Moved by Gino Leblanc and seconded by Chris Stewart that the CEO Report for April 2009 be accepted as presented".

CARRIED 09-46

No In-camera session

The next meeting of the Terrace Bay Public Library Board will be held 5:30 pm Tuesday June 2nd, 2009 at the library.

Meeting adjourned @ 7:05 pm

Chairperson _____

Secretary _____