

The Terrace Bay Public Library held its regular board meeting on Tuesday, March 10, 2009 at 5:30pm @ the library.

Present: Chair- Irene Moore, Vice-chair Chris Stewart,
Council rep Rick St. Louis and CEO – Mary Deschatelets
Regrets: Directors Connie Bryson and Deb Brazeau

Meeting called to order @ 5:45 pm

Declarations of Interest: none

Agenda: Moved by Rick St. Louis and seconded by Chris Stewart that “the agenda be approved”

CARRIED 09-23

Minutes: Minutes from the February 18th, 2009 meeting were reviewed. Moved by Chris Stewart and seconded by Rick St. Louis that the minutes of the February 18th, 2009 meeting be approved.

CARRIED 09- 24

Business arising from the minutes:

Puppet Theatre – Howard Elliott met with library staff to see what features they wanted in a puppet theatre. He also looked at the design of the old one. It was noted that due to its instability, it is very unsafe for both staff and patrons. Howard assured us that the design of the new one will be much safer. Due to the fact that this is volunteer work on Howard’s part, there is no deadline for receiving the theatre.

OLS-North Sudbury Conference – Two delegates from our library are attending the conference on May 12,13 & 14th in Sudbury. Board chair Irene Moore felt that the CEO should also attend due to some important meeting being held. The issue is having 3 staff members away at the same time and having only 1 staff member left to cover all shifts. It was determined that the CEO should attend the conference and that either a previous trained employee would be brought back in to cover shifts or that the one staff member would work the day shift and the library would be closed the 3 evenings shifts.

Moved by Rick St. Louis and seconded by Chris Stewart that “ the CEO from the Terrace Bay Public Library attend the OLS-North conference in Sudbury from May 12th to the 14th , 2009 at the expense of the library.”

CARRIED 09-25

Planning and Board Orientation:

Chair Irene Moore presented the results of the Gap Analysis exercise. The board had participated in this exercise at the February meeting. Each director received personal results and information regarding any areas that they felt that they were lacking in knowledge.

Irene also presented the board with a draft CEO succession planning policy. The board will review it and when the personnel policy comes up for review will include it in that document.

New Business:

\$15 million Ontario Libraries have received from the Ministry of Culture. Each library has received credits. Terrace Bay Public Library is entitled to 17,532 credits. These credits can be used in the following areas: Learning and Literacy Target Groups, Collections, Training, AODA compliance, Automation and new technologies. Discussion was held with staff and the board regarding where they believe the money should be spent. While there were varying opinions, everyone agreed the “Discovery Station”, an early literacy computer and software package would be a definite asset to the library and the community. The CEO will gather further information and get a quote for the next meeting.

FOPL – Draft Advocacy Plan. The plan was reviewed and the general feeling of the board was that the document was very grandiose without having any definite timelines. Irene Moore as a member of the FOPL board will make the Terrace Bay Public Library’s view on the document known to that organization.

Bill 128 – This is a private member’s bill introduced to the legislature. It states that all public internet access in public schools and libraries will be filtered. The city of Cambridge has sent out a resolution to all municipalities asking for them to support this legislation. The Terrace Bay Public Library

board will request that the Township of Terrace Bay treat the resolution as an information item only and not respond to it.

Participation of the library in the upcoming “Green Trade Show” was discussed. It was decided that the library, other than being a source of reference, does not have any project or product to promote and therefore will not participate in the trade show.

Easter Monday – Discussion was held regarding the library being open on Easter Monday. The library was open Easter Monday in 2008 and 16 people attended the library. The recreation centre is open but the town office is not. Therefore it was decided by the board that the library will be closed on Easter Monday.

Board Chair Irene Moore and CEO met previous to the meeting to discuss the 2009 budget. The results of this discussion were presented to the board. There was discussion. Final figures are to be received from the Treasurer and then the budget will be emailed to the board. Irene and Mary will present the budget to council on Friday, March 27th.

Correspondence action items - information items:

Moved by Chris Stewart and seconded by Rick St. Louis that “ the correspondence package for February 2009 be accepted as presented”

CARRIED 09-26

Correspondence – Action Items:

Canada Summer Jobs 2009

Moved by Rick St. Louis and seconded by Chris Stewart that “ the board approves the 2009 application for Canada Jobs grant for a summer student in the amount of \$1,140.00”

CARRIED 09-27

Lake Superior High School Graduation awards request for award. As the Sage fund is still in place for awards to each of the schools, LSHS will be notified that the Library will be presenting an award at the graduation ceremony. Presenter to be determined.

The financial disbursements for February 2009 were reviewed.
Moved by Rick St. Louis and seconded by Chris Stewart that “the financial disbursements for February 2009 be approved”

CARRIED 09-28

CEO report for March 2009

February total circulation : 1061
Persons entering the library: 1049
Revenues for February : \$173.50
Knowledge Ontario – 272 sessions

CEO was on vacation from Feb 2 to Feb 13 inclusive.
Storytime held 4 times in Feb. The library may have to reconsider this program in the fall as the introduction of full time kindergarten in the schools will impact our program. The lunch bunch adult reading group is meeting regularly each month. School children are attending the Blue Spruce program weekly. It will wrap up in April. Katimavik is hosting the Let's Play after school gaming program.

The library was closed Feb 16 to celebrate Family Day.

Staff meeting held on Feb 19th – no health and safety issues reported.

Programming for March Break was discussed. We will partner with the recreation department in order to provide a full compliment of activities for the children in the community to enjoy.

Discussion was held regarding the spending of our credits. Staff wanted time to consider the ideas presented and will report back to the CEO.

CAP YI program will wind up in March 2009.

A photo and press release regarding our re-accreditation was submitted to the local newspaper.

Moved by Chris Stewart and seconded by Rick St. Louis that the CEO Report for March 2009 be accepted as presented”.

CARRIED 09-29

In- Camera

Moved by Chris Stewart and seconded by Rick St. Louis that “the board proceed in camera in order to address a matter pertaining to labour relations and employee negotiations”.

CARRIED 09-30

In camera discussion regarded the CEO performance evaluation and salary.

Moved by Rick St. Louis and seconded by Chris Stewart that “the board move out of in-camera session”.

CARRIED 09-33

The next meeting of the Terrace Bay Public Library Board will be held 5:30 pm Tuesday April 7th, 2009 at the library.

Meeting adjourned @ 7:25 pm

Chairperson _____

Secretary _____