

The Terrace Bay Public Library held its regular board meeting on Tuesday, April 7th, 2009 at 5:30pm @ the library.

Present: Chair- Irene Moore, Vice-chair Chris Stewart, Director Deb Brazeau

Council rep Gino Leblanc and CEO – Mary Deschatelets

Part: Township of Terrace Bay CAO Carmelo Notarbartolo

Regrets: Director Connie Bryson

Meeting called to order @ 5:32 pm

Declarations of Interest: none

Agenda: Moved by Gino Leblanc and seconded by Deb Brazeau that “the agenda be approved”

CARRIED 09-34

Township of Terrace Bay CAO Carmelo Notarbartolo attended the meeting to bring the board up to date on the library relocation project. He explained the process and where things are currently in the timeline of the process. He fielded questions from the board members and advised that more funding sources were being pursued in order to cut down the municipality’s portion of the project. He also informed the board that the library probably won’t move into its new facility until the spring of 2010. Carmelo left the meeting.

Board chair Irene Moore welcomed the board’s new town council representative, Gino Leblanc. Gino was given a binder of orientation materials that included the Public Libraries Act, a copy of the publication, “The Municipal Councilor’s Public Library Handbook”, copies of current library policies and a welcome gift of a library mouse pad.

Minutes: Minutes from the March 10th , 2009 meeting were reviewed.

Moved by Deb Brazeau and seconded by Chris Stewart that the minutes of the March 10th , 2009 meeting be approved.

CARRIED 09- 35

Business arising from the minutes:

Kindle reader – the CEO gave a brief presentation on the wireless reading device known as a Kindle reader available through Amazon. Books are downloaded wirelessly to the device. Board members had previously discussed the possibility of introducing one of the readers into the library’s collection. The device does not allow for restrictions to be placed on the downloading of books, therefore the library would have no control over the cost of patrons downloading. As well the reader is a considerable expense and if damaged while being circulated, the library may not be able to recover the cost to replace it. Due to these facts, it was decided to reassess the purchase in the future to see if the price will come down and if restrictions on downloading can be implemented into the unit.

Early Literacy Station – Several discussions have been held regarding the purchase of an Early Literacy Station for the Library. It was decided that the Library would purchase one using our credits from the Ministry of Culture.

Moved by Deb Brazeau and seconded by Chris Stewart that “ the CEO purchase the Early Literacy Station in the amount of \$3,340.00

CARRIED 09-36

Bill 128 – CEO and chair Irene Moore attended council at their request to discuss Bill 128 and the City of Cambridge resolution regarding the support of Bill 128 which would make internet filtering mandatory at schools and public libraries. Council listened to the board’s position on the matter and treated the resolution as an information item.

The participation of the Library in the Green Trade show being held on May 2nd was again brought up at the request of Director Connie Bryson. The organizers offered to waive the \$50 fee if the library wished to participate. Discussion was held and it was decided that the library did not have a project or product to promote and would therefore not participate. The library board appreciated that the organizers of the trade show considered to include the library and a thank you letter will be sent to them.

The board reviewed the list of goals that they had set out for 2008. The board felt that they had achieved their goals in all areas except marketing. A specific library marketing campaign was not developed. The board was awaiting some news from FOPL regarding a marketing strategy for public libraries. This has not yet materialized.

The CEO informed the board that there are several cases of the publication “The History of Terrace Bay” and related VHS video in storage. Due to their age and format, we are not really selling many. The board suggested having monthly free draws with the publications and as well, to give them out when we have a booth for July 1st or fall fair. This will be a more productive use than simply discarding them.

The Library is holding an author visit on Wednesday, April 15th @ 7pm in the Community Centre Conference Room. Matt Jackson is a best selling Canadian author who presents an evening of readings from his books, songs and a slide show of his hitch hiking adventure across Canada. Admission is by collection at the door. Refreshments will be available.

The CEO reported to the board that she was approached by Sean Irwin, the towns Special Projects Co-coordinator, for assistance with seeking corporate sponsorships in order to offset the town’s portion of the cultural building project. Discussion was held regarding various grants and other sources of funding that may be available. The board determined that this was Sean’s area of expertise and felt that perhaps he should be dealing with these items. As well the board felt that in light of the current poor economic conditions, it would be difficult if not impossible to raise corporate funds. CEO was directed to continue to search for grants and to provide Sean with any pertinent information she may find on what is available.

Correspondence - information items:

Moved by Chris Stewart and seconded by Gino Leblanc that “the correspondence package for March 2009 be accepted as presented”

CARRIED 09-37

Correspondence – Action Items:

Letter from CLA Executive Director Kelly Moore requesting support for Bill C-322. The bill supports the continuation of the Canada Post library

book rate and to include non-book materials as well. A letter of support for this bill will be sent on behalf of the board.

Moved by Deb Brazeau and seconded by Gino Leblanc that “the Terrace Bay Public Library Board supports Bill C-322”

CARRIED 09-40

The financial disbursements for March 2009 were reviewed.

Moved by Gino Leblanc and seconded by Deb Brazeau that “the financial disbursements for March 2009 be approved”

CARRIED 09-38

CEO report for April 2009

March total circulation : 1024

Persons entering the library: 1670

Revenues for March: \$458.00

Knowledge Ontario – 272 sessions

Hits to our website -2,174

Pools 10 DVDs returned 12 LP Books returned

CNIB -3 returned 5 received

2 DAISY readers being used in the community

Storytime, Let’s Play, Blue Spruce and Lunch Bunch Reading Group programs were all held during March.

March break was very busy at the library. We held several low or no cost events for children in partnership with the recreation department. 443 people visited the library during March Break week.

Workflows system was upgraded from Unicorn to Symphony. The upgrade went smoothly and it introduces new features to assist staff with their library tasks. Co-hosted the inter service network meeting with the recreation department. Staff meeting held on March 11th. No health and safety issues were brought forward. Deb Brazeau and I will serve on the steering committee for the cultural building renovation project. Worked with the financial auditor on March 31.

Moved by Deb Brazeau and seconded by Chris Stewart that the CEO Report for April 2009 be accepted as presented”.

CARRIED 09-39

No In-camera session

The next meeting of the Terrace Bay Public Library Board will be held 5:30 pm Tuesday May 19th, 2009 at the library.

Meeting adjourned @ 6:55 pm

Chairperson _____

Secretary _____