

The Terrace Bay Public Library held its regular board meeting on Tuesday, May 18th, 2010 at 5:30pm in the library.

Present: Chair- Irene Moore, Vice Chair Chris Stewart, Director Madge Pirie, Council rep Gino Leblanc and CEO Mary Deschatelets

Regrets: Connie Bryson

Part: Stacey Wallwin & Brian Doig

Meeting called to order @ 5:37 pm

Declarations of Interest: none

Agenda: Moved by Gino Leblanc and seconded by Chris Stewart that “the agenda be approved”

CARRIED 10-25

Minutes: Minutes of the April 13th, 2010 meeting were reviewed.

Moved by Madge Pirie and seconded by Gino Leblanc that “the minutes of the April 13th, 2010 meeting be approved.”

CARRIED 10-26

Business arising from the minutes – 2010 revised budget

Discussion was held regarding the revised budget and the effects that it has on staffing and library operating hours.

Moved by Chris Stewart and seconded by Gino Leblanc that “the Terrace Bay Public Library Board approves the revised 2010 library budget in the amount of \$150,869.00”

CARRIED 10-27

Moved by Chris Stewart and seconded by Gino Leblanc that “the Terrace Bay Public Library Board approve of option B, as presented by the CEO, for the change in staffing hours and library hours of operation.”

CARRIED 10-35

Other

Summer Student – Moved by Gino Leblanc and seconded by Chris Stewart that “the Terrace Bay Public Library Board approves the hiring of Chantal Bernard as a library assistant under the Canada Summer Student program for a total of 270 hours of work at the rate of \$10.25 per hour. Canada Summer Student grant to cover 50% of the cost.”

CARRIED 10-28

Planning and Board Orientation - none**New Business****Request to Council –**

Moved by Chris Stewart and seconded by Madge Pirie that “ the Terrace Bay Public Library Board approves of the request to council to reimburse the library reserve fund for shelving costs related to the new library project if they have remaining money in the project contingency fund.”

CARRIED 10-29

Service Ontario

Moved by Gino Leblanc and seconded by Chris Stewart that “the Terrace Bay Public Library enter into an agreement with Service Ontario to provide Services to Business 2010-2011 & Service Ontario at Libraries 2010/2011 & 2011/2012 programs.”

CARRIED 10-30

Board Fundraiser

Board Chair Moore filled everyone in on the piece of sculpture that artist Ian McAdam has been commissioned to create in order to celebrate the new library. It will be the new library logo done in stainless steel and measuring approximately 3 feet x 4 feet. After the piece is done the board will determine where they would like it to be located. A request to council will be made if the location is on the exterior of the new building. \$214.00 has been raised to date with the Pass the Buck campaign.

New Library Update

CEO gave the board an update on the renovation of the new library. A meeting of the Cultural Centre Steering Committee will take place on May 21st. A discussion regarding the grand opening was held and the ideas that came from the library board will be brought forward to the steering committee. The board discussed naming the rooms of the library and came to no decision. Discussion was held regarding artists donating pieces to the library to be put on display. No decisions were reached on this subject.

Library Credits

CEO informed the board that the balance of our credits from the \$15 million fund is \$12, 863.83

Discussion was held regarding furniture for the new library. CEO will research and bring back to the June meeting options for purchasing. The balance of credits after the furniture purchase will go towards the purchase of electronic equipment.

Ontario Library Service North Joint Conference

CEO gave the board a report on the OLS-N conference that she and Library Assistant 1 attended. It was held in Sudbury on May 12- 14.

Correspondence - Information Items

Moved by Chris Stewart and seconded by Gino Leblanc that “the correspondence package for April 2010 be accepted as presented.”

CARRIED 10-31

Correspondence – Action Items

Natalie Boucher –letter of resignation

Moved by Madge Pirie and seconded by Gino Leblanc that “ the Terrace Bay Public Library Board accept, with regret, the resignation of Natalie Boucher from the Library Assistant 2 position, effective April 28, 2010.”

CARRIED 10-32

Fort Frances Public Library Technology Centre Grand Opening Invitation

Unfortunately no one will be able to attend this event. CEO will send a card of congratulations from the Terrace Bay Public Library staff and board.

Financial Disbursements

Moved by Chris Stewart and seconded by Gino Leblanc that “the Terrace Bay Public Library Board approves the financial disbursements for April 2010 and the Year to Date Statement.”

CARRIED 10-33

CEO Report – May 2010

Moved by Gino Leblanc and seconded by Chris Stewart that “the Terrace Bay Public Library Board accepts the CEO reports for May 2010 as presented.”

CARRIED 10-34

CEO’s Report for May 2010**Statistics for April 2010**

Total Circulation: 1041 materials and 244 computer uses

Persons visiting the library: 1386

Inter Library Loans: 40 received and 29 loaned

Knowledge Ontario: NA

Hits to our website: 1003

Pools: 16 Large Print received and 16 Large Print returned

CNIB : 1 Braille book returned

Language: NA

Winner of the monthly draw: Rose Marie Turnbull

Revenues for April 2010

Total Revenue for April: \$198.25

Material donations added to our collection:

69 Adult Fiction

4 Juvenile Fiction

11 Picture books

4 French books

Programming:

Four sessions of the after school Rock Band program were held.

Lunch Bunch adult reading group met to discuss “Friends, Lovers, Chocolate” by Alexander McCall – Smith. There were 5 members in attendance. The group is currently reading “A spot of bother” by Mark Hadden.

The Blue Spruce Forest of Reading program was held 3 times with the Terrace Bay Public School during the month of April. Voting took place on April 16 and the children’s votes were submitted to OLA. Their favourite book was “Boo Hoo Bird”. Provincial results will become available in May.

Thank you to board Chairs Irene Moore and Pam McKeever for manning a library booth at the Green Trade Show on April 24th. This was a joint effort with Schreiber Public Library. The ladies fielded gardening questions, handed out information and promoted the libraries as a source of “green” information.

Chris Ballentine attended the library 5 days this month to participate in the “Passport Program” for people with disabilities. Chris has been working on translating children’s books to Braille. He has donated 5 books to the library’s collection. Chris was featured in our Spring newsletter.

The library was closed for Good Friday and Easter Monday.

The 2 CAP Youth Interns completed their contract obligations on March 31st. They were each employed for 210 hours of work. They were both very helpful to patrons and staff in the library.

David’s final project was to create a brochure for the North Shore Family Health Team’s Biggest Loser competition. The brochure listed library resources and websites that the competitor’s may find helpful. The brochures were distributed to the competitors and since then, several have been in to check out our resources.

Joseph’s final project was to create a bookmark describing the Knowledge Ontario auto repair database and providing information on how to access it from our website. I will attend a meeting of and distribute them to the local car club members.

Met with the Community Development Supervisor several times over the month to discuss issues related to the new Cultural Centre. Vice Chair Stewart was able to participate in a tour of the facility. Interior painting is being done and the windows are all in. Exterior is being prepared for stone and stucco application. Concrete steps and entrance ramp have been poured.

Attended a Peer to Peer workshop with Board Chair Moore on Sat April 17th in Thunder Bay. This workshop was directed towards CEOs and Board Chairs. It was sponsored by the Ontario Library Board Association and by the Ministry of Culture's \$15 mil fund.

Justina completed her Excel Basic Collection Development course and passed her exam. She is registered to attend the summer session where she will be taking Collection Development for Children. All of her Excel courses are being paid through the SOLS Education Fund.

I attended a FOPL teleconference regarding their funding formula proposal. They were looking for feedback from members. It looks like a fair proposal for all libraries and their main focus is to lobby for more funds for libraries from the provincial government. Another opportunity to provide feedback will take place at the OLS-North conference in Sudbury.

I submitted my application to the SOLS education fund to request funding in order to participate in the APLL (Advanced Public Library Leadership) program.

Attended an open town budget meeting on April 19th with Board Chair Moore. Council permitted us to present our 2010 operating budget request. It was rejected and the library was directed to cut \$7,930.00
The resignation of Library Assistant 3, Natalie Boucher, gives us the opportunity to realize the budget cut through attrition of the position if the board desires.

Natalie's last day was April 27th. She was given a thank you card from the board and staff.

Ordered shelving from Brodart for the new library on April 28th. The slat wall panels were removed from the order as with taxes and shipping it was over budget. The shelving should be delivered to the library in approximately 8 weeks.

In-Camera session -none

The next meeting of the Terrace Bay Public Library Board will be held at 5:30 pm on Tuesday, June 22, 2010 at the library.

Meeting adjourned @ 8:10 pm

Chairperson _____

Secretary _____