

The Terrace Bay Public Library held its regular board meeting on Tuesday, January 12th, 2010 at 5:30pm in the library.

Present: Chair- Irene Moore, director Connie Bryson, Council rep Gino Leblanc and CEO – Mary Deschatelets

Meeting called to order @ 5:40 pm

Declarations of Interest: none

Agenda: Moved by Connie Bryson and seconded by Gino Leblanc that “the agenda be approved”

CARRIED 10-01

Budget presentation – rescheduled for the next regular board meeting

Board elections –rescheduled for the next regular board meeting

Minutes: Minutes of the December 15th, 2009 meeting were reviewed. Moved by Connie Bryson and seconded by Gino Leblanc that “the minutes of the December 15th, 2009 meeting be approved.”

CARRIED 10-02

Business arising from the minutes – none

Planning and Board Orientation

Board Chair Moore gathered the “homework assignments” from board members. The assignment was to assess the library in several different areas and to identify how we can move from a good position to a better position in key areas. She will compile the results and present them at the next board meeting.

New Business

Meeting with Schreiber Public Library- the board would like to meet with Schreiber Public Library board in a casual manner to discuss general library issues, board advocacy and to investigate setting up possible future board training sessions together. CEO will contact the Schreiber board and CEO and invite them to join us on Tuesday March 9th.

IT Project – The CEO informed the board that a proposal that was submitted to SOLS by our library on behalf of six partnering Northern Ontario Libraries to create an IT library project, was successful. The amount the 6 partnering libraries will receive over the course of two years will be \$105,048.00. Northern Computers will have the contract for this project. We were one of 75 library projects out of 83 that were selected to receive funding. We are currently working on finalizing the agreement with Northern Computers to carry out the project.

Board Fundraiser – The board’s fundraiser “ Pass the Buck” seems to be going well with envelopes being returned to the library. CEO will request the town set up a revenue account for the board in order to keep these funds earmarked for their commemorative statue at the new library.

New Library Project update – CEO met with Dean Main, Community Development Supervisor, for an update on the progress of the Cultural Centre renovations. Mansfield has been awarded the contract for the renovations. They are currently on site and in the process of removing the remainder of the asbestos and demolishing the interior of the building. The expected time frame for completion of the renovations is 28 weeks.

Library Logo – CEO is working with OLS North graphic designer Dana Potter to come up with a new logo for the library. The CEO should have some samples available for the board to view at the next meeting.

Correspondence - Information Items

Moved by Connie Bryson and seconded by Gino Leblanc that “the Terrace Bay Public Library Board accept the correspondence package as presented for December 2009”.

CARRIED 10-03

Correspondence – Action Items - none

Financial Report December 2009

The board reviewed the year to date statement from the town treasurer and the financial disbursements for October, November and December 2009. Moved by Connie Bryson and seconded by Gino Leblanc that “the financial disbursements for December 2009 be approved”.

CARRIED 10-04

CEO Report – January 2010

Moved by Gino Leblanc and seconded by Connie Bryson that “the CEO report for January 2010 be accepted as presented.”

CARRIED 10-05

CEO report for January 2010

Statistics for December 2009

Total circulation: 945 materials checked out and 306 computer uses

Persons entering the library: 1390

Inter Library Loans: 28 received and 15 loaned

Knowledge Ontario: NA

Hits to our website: 877

Pools: NA

CNIB: 5 Braille books received and 3 returned

Winner of the monthly draw: Margitta Hamann

Total Revenues for December 2009 - \$83.00 (December is food for fines month)

Donations added to the collection – 43

Total circulation for 2008 – 12,623

Total circulation for 2009 – 16,765

12 children attended Christmas craft session at the library. They each brought a donation of food for the food bank. 2 Christmas puppet shows were held with a total attendance of 44 children from the schools, day care and Best Start program.

Lunch Bunch adult reading group held a Christmas pot luck lunch at the library on Dec 17th.

Our 2 CAP youth workers worked a total of 67 hours in December. They held computer training sessions for seniors, children and youth.

Katimavik volunteer ran gaming sessions after school and extra sessions during the break from school.

Northern Computers has been in and upgraded all the public access computers with more memory and switched to Microsoft 7 operating system. Staff received some training on the Microsoft 7.

2 more laptops were also purchased for library patron use.

Purchases and work were completed through a Community Access Program grant.

Staff appreciation lunch was hosted by CEO on Dec 23rd.

6 boxes of food and monetary donations were made to the food bank. Overdue fines and admission to craft program were waived in lieu of donations for the food bank.

The next meeting of the Terrace Bay Public Library Board will be held at 5:30 pm on Monday February 15th, 2010 at the library.

Meeting adjourned @ 6:18 pm

Chairperson _____

Secretary _____