

**The Terrace Bay Public Library held its regular board meeting on Tuesday, February 9th, 2010 at 5:30pm in the library.**

**Present:** Vice - chair Chris Stewart, Directors Connie Bryson and Madge Pirie, Council rep Gino Leblanc and CEO Mary Deschatelets  
**Part:** Carmelo Notarbartolo, Township CAO and Stan Spadoni, Township Treasurer  
**Regrets –** Chair Irene Moore

Meeting called to order @ 5:35 pm

**Declarations of Interest:** none

**Agenda:** Moved by Connie Bryson and seconded by Gino Leblanc that “the agenda be approved”

**CARRIED 10-06**

New Library board member was welcomed by the group. Chris read a letter of welcome from board chair Irene Moore.

**Presentation –** Township CAO spoke on several questions regarding the operations of the new Cultural Centre that were presented to him last year by the library CEO. Discussion was held around various issues regarding the operation of the library in the Cultural Centre. He also updated the board on the renovation process of the building and gave us the completion date of August.

Carmelo and Stan left the meeting.

**Board elections –** CEO took charge of the meeting and called for nominations for the position of chair of the library board.

Moved by Gino Leblanc and seconded by Madge Pirie that “Irene Moore be nominated for the position of Chairperson of the Terrace Bay Public Library Board for 2010”.

**CARRIED 10- 07**

Irene had, in conversation with the CEO, expressed her intention of accepting the nomination. Hearing no other nominations for the position Irene was elected Chairperson.

Vice Chair Chris Stewart took back charge of the meeting.

Nominations were called for the position of Vice Chair of the library board. Moved by Connie Bryson and seconded by Madge Pirie that “Chris Stewart be nominated for the position of Vice Chairperson of the Terrace Bay Public Library Board for 2010.

**CARRIED 10- 08**

Hearing no other nominations for the position, Chris Stewart was elected Vice –Chair.

Due to her absence there were no remarks from the elected Chairperson.

**Minutes:** Minutes of the January 12<sup>th</sup>, 2010 meeting were reviewed. Moved by Madge Pirie and seconded by Connie Bryson that “the minutes of the January 12<sup>th</sup>, 2010 meeting be approved as amended.”

**CARRIED 10-09**

**Business arising from the minutes**

Meeting with Schreiber library board will be held on Tuesday March 9<sup>th</sup> at 5:30pm at Connie Bryson’s home at 32 Southridge Cres. Terrace Bay. Connie will be in touch with board members to arrange a light luncheon for the meeting. CEO will confirm the date and place with Schreiber.

Board Fundraiser for a commemorative sculpture is progressing. Irene has been searching for a local artist and has a few leads. A goal has not been set.

CEO presented library logo design possibilities to the board. These came from OLS- North. A decision regarding the change of the library’s logo was not made. CEO will gather input from staff and report back to the board.

**Other**

Board chair Irene Moore drafted a letter on congratulations on behalf of the board to be sent to new Minister of Culture and Tourism Michael Chan. The board approved of the letter being sent.

CEO informed board of past CEO Jeanne Marcella’s fall and subsequent surgery for a broken hip. It was decided that flowers from the Board and Staff Hearts and Flowers fund will be sent to Jeanne in the hospital. The CEO will arrange this.

### **Planning and Board Orientation**

Due to time constraints the exercise that was to be held was deferred to a future meeting.

### **New Business**

Library staff background checks – deferred to a future meeting

### **Correspondence - Information Items**

Moved by Connie Bryson and seconded by Madge Pirie that “the Terrace Bay Public Library Board accept the correspondence package as presented for January 2010.”

**CARRIED 10-10**

### **Correspondence – Action Items - none**

### **Financial Report January 2010**

Moved by Madge Pirie and seconded by Gino Leblanc that “the financial disbursements for January 2010 be approved”.

**CARRIED 10-11**

### **CEO Report – February 2010**

Moved by Connie Bryson and seconded by Madge Pirie that “the CEO report for February 2010 be accepted as presented.”

**CARRIED 10-12**

### **CEO report for February 2010**

Statistics for January 2010

Total circulation: 1122 materials circulated and 358 computer uses

Persons entering the library: 1522

Inter Library Loans: 54 received and 32 loaned

Knowledge Ontario: NA

Hits to our website: 730

Pools: 20 talking Books received and 20 returned

CNIB: 1 Braille book received and 3 returned

Winner of the monthly draw: Maxine Bell

Total Revenues for January 2010 - \$250.00  
Donations added to the collection – 6

Rock Band & Lunch Bunch programs successfully running. Best Start program visits the library on a weekly basis.  
Family Literacy day celebrated Jan. 27<sup>th</sup> with an evening of family stories and activities with hot chocolate and cookies served.

New OPEN sign purchased for library.

Working with Brian Doig of Northern Computers on an agreement for our 6 partnering libraries to receive IT support for 2 years. Funding provided through Southern Ontario Library Service.

Staff meeting held. No health and safety concerns on their part. Scheduling and programming was discussed.

All staff completed AODA customer service training through the Township.

Mary and Jean participated in the time management training provided through the township.

The next meeting of the Terrace Bay Public Library Board will be held at 5:30 pm on Tuesday, March 9th, 2010 at 32 Southridge Cres., Terrace Bay.

Meeting adjourned @ 6:45 pm

Chairperson \_\_\_\_\_

Secretary \_\_\_\_\_